

Lonnie H Baxley Jr

From: McHam Jr, Vernon [mchamv@gcsnc.com]
Sent: Friday, January 08, 2010 4:40 PM
To: McHam Jr, Vernon
Subject: 4th Annual Career Fair

Good afternoon to all.....

I am submitting this message to you and your company/organization requesting your presence at our **4th Annual Career Fair at Northwest Guilford High School in Greensboro**. Many of you have participated in this event in previous years and we would like to extend the invitation for you to return to our campus. Last year's event was a huge success and we are taking measures to improve upon the process this year based on your feedback from the presenter's survey. The date of the event is set for **February 24th from 10:45 am until 2:30 pm**. The tentative plan is to have a luncheon for our presenters to show our appreciation from 11:00 until 11:45 with students coming to the fair starting at 12:00 pm.

As a presenter, we are asking for you to "man" a booth (tables & chairs will be provided) from 12:00 pm to 2:30 pm and speak with students about the following:

- your chosen profession
- the industry in which you work
- what a typical day entails for you on your job
- the educational background necessary for your job
- any other training necessary beyond high school or college to carry out your duties.

DISPLAY BOARDS, BROCHURES, PAMPHLETS, GIVEAWAYS, ETC. ARE VERY MUCH WELCOMED AND ENCOURAGED. If you have any special needs or have any concerns regarding the Career Fair, please do not hesitate to contact me at 605-3300 x182. Please notify me of your intentions regarding this event as soon as possible so that we can strive to represent as many different occupations as possible for the benefit of our students.

Thank you very much and I look forward to seeing you on February 24th.

(BTW, feel free to pass the email on to any other contacts that you may have that may be interested in this event.....THANKS!!!)

Vernon

Vernon E. Mc Ham, Jr

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The happiest of people don't necessarily have the BEST of everything; they just make the MOST of everything that comes along their way.....

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