



# Northeast High School

6700 McLeansville Road  
McLeansville, North Carolina 27301

Phone: (336) 375-2500 Fax: (336) 375-2520

Dr. Anitra D. Walker  
Principal

October 14, 2009

Dear Prospective Participant:

Northeast Guilford High School is hosting a Career Fair on **Wednesday, February 17, 2010** and your participation would be quite valuable to our students. We need your assistance and expertise to provide our students with current information about the employment opportunities in your industry.

The Career Fair will be held from 9:00 a.m. until 12:00 p.m. We have about 1200 students; classes will come for about 45-minute segments to meet with presenters they have an interest in speaking with. If you choose to participate, we would like you to inform the students about the opportunities available in your industry, as well as, the education and training required; be prepared to answer their questions. Please be prepared to discuss careers in your field ranging from those with minimal additional education to those requiring college degrees and beyond. Using audio-visual **materials and handouts** is **strongly encouraged** and will help our high school students to better understand and remember your brief meeting.

**If you would like to participate, please email, fax, or mail the attached form to me before February 1st.**

Please plan to arrive between 8:15 a.m. and 8:45 a.m. (this will allow you time to setup before the first students arrive at 9:00 am). You may park in designated areas in the front of the school and along the driveway; Navy ROTC cadets will direct you as needed. Enter through the main entrance (on McLeansville Rd), sign in at the front office, and proceed to the gym where the Career Fair will take place.

Thank you for your support and I hope to see you at the Northeast 2009-2010 Career Fair! If you have any questions, please contact me at (336) 375-2500 x118 or [kings3@gcsnc.com](mailto:kings3@gcsnc.com).

Sincerely,

Starr Reece King, MSBE, NBCT  
Career Development Coordinator

Attachment

Jamie King  
Assistant Principal

Gerald O'Donnell  
Assistant Principal

Lealand Knight  
Assistant Principal

Working together to increase achievement and to close the gap through active engagement of all students.

"Good to Great"